

Open Report on behalf of Richard Wills, Director responsible for Democratic Services

Report to:	Overview and Scrutiny Management Committee
Date:	26 November 2015
Subject:	Overview and Scrutiny Work Programme

Summary:

This item enables the Overview and Scrutiny Management Committee to consider both its own work programme and the scrutiny committee work programmes for 2015/16. The Committee is invited to consider and comment on the content of the work programmes.

Actions Required:

1. To consider and comment on the content of the Overview and Scrutiny Management Committee work programme, as set out at Appendix A.
2. To approve the work programmes from overview and scrutiny committees set out at Appendix B, or where it feels clarification on certain elements is required, to refer back to the relevant committee for further information prior to approval.
3. To consider and comment on the Working Group activity as set out at Appendix C to this report.
4. To comment on the work programmes in light of the Executive Forward Plan as set out at Appendix D.

1. Background

Overview and Scrutiny Management Committee

The Overview and Scrutiny Management Committee meets on a monthly basis. Each agenda includes the following items: -

- Call ins (if required)
- Councillor Call for Action (if required)
- Overview and Scrutiny Management Committee Work Programme.
- Scrutiny Committee Work Programmes
- Summary of any Task and Finish Group and Working Group activity

The work programme for this Committee is set out in Appendix A. The Overview and Scrutiny Management Committee is invited to consider and comment on the content of this programme.

Scrutiny Committee Work Programmes

The work programme for each scrutiny committee is set out at Appendix B for consideration. These documents provide Members with a key opportunity to manage the work programme of all scrutiny committees.

Committee Working Group Activity

Overview and Scrutiny Committees may establish informal working groups, which usually meet on one or two occasions, usually to consider matters in greater detail, and then to put their proposals to Committee. Details of Working Group activity is set out at Appendix C.

Executive Forward Plan

The Executive Forward Plan of key decisions to be taken from 1 December 2015 is set out at Appendix D. This is background information for the Committee's consideration to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

That consideration is given to the content of this report.

3. Consultation

a) Policy Proofing Actions Required

This item does not require Policy Proofing.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Committee Work Programme
Appendix B	Scrutiny Committee Work Programmes
Appendix C	Task and Finish Group and Working Group Activity
Appendix D	Executive Forward Plan

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Tracy Johnson, Senior Scrutiny Officer, who can be contacted on 01522 552164 or Tracy.Johnson@lincolnshire.gov.uk.

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE**WORK PROGRAMME**

26 November 2015		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Lincolnshire Broadband Programme update	Steve Brookes, Lincolnshire Broadband Programme Manager	Update Report
Overview and Scrutiny Work Programme	Tracy Johnson Senior Scrutiny Officer	Status Report

Monday 21 December 2015		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Overview and Scrutiny Work Programme	Tracy Johnson	Status Report

28 January 2016		
Item	Contributor	Purpose
South East Lincolnshire Draft Local Plan	Andy Gutherson County Commissioner for Economy and Place	Consultation
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Overview and Scrutiny Work Programme	Tracy Johnson	Status Report

25 February 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Overview and Scrutiny Work Programme	Tracy Johnson	Status Report

For more information about the work of the Overview and Scrutiny Management Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

SCRUTINY COMMITTEE WORK PROGRAMMES**ADULTS SCRUTINY COMMITTEE**

Chairman: Councillor Hugo Marfleet
 Vice Chairman: Councillor Rosie Kirk

9 December 2015		
Item	Contributor	Purpose
Adult Care – Quarter 2 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Adult Care – Local Account 2014-15	Pete Sidgwick, Chief Commissioner, Adult Frailty and Long Term Conditions Samantha Francis, Quality and Development Manager, Business Improvement Team	Status Report
Community Support Procurement (including Adult Home Care; Children with Disabilities Domiciliary Care; and Adult Supported Living.)	Alina Hackney, Senior Strategic Commercial and Procurement Manager	Update Report
Adult Care Budget Monitoring 2015-16	David Laws, Adult Care Strategy Financial Advisor	
Safeguarding Boards Scrutiny Sub Group – Report of 7 October 2015 Meeting	Katrina Cope, Senior Democratic Services Officer	Update Report
Financial Challenges Workshop 12.30 pm – 2.30 pm		

27 January 2016		
Item	Contributor	Purpose
Healthwatch Lincolnshire – Update on Adult Care Activity	Nicola Tallent, Senior Engagement Officer, Healthwatch Lincolnshire	Update Report
Adult Care Budget Proposals 2016-2017	David Laws, Adult Care Strategy Financial Advisor	Budget Scrutiny

24 February 2016		
Item	Contributor	Purpose
Adult Safeguarding Report	Elaine Baylis, Chairman of the Lincolnshire Safeguarding Adults Board <i>(To be confirmed.)</i> David Culy, Lincolnshire Safeguarding Adults Board Business Manager.	Status Report
Adult Care – Quarter 3 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny

For more information about the work of the Adults Scrutiny Committee please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at simon.evans@lincolnshire.gov.uk

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE

Chairman: Councillor John Hough
Vice Chairman: Councillor Ray Wootten

27 November 2015		
Item	Contributor	Purpose
Frontline Social Workers and Safeguarding Scrutiny Review – Second Monitoring Update	Janice Spencer Assistant Director – Children's (Safeguarding)	Scrutiny Review Activity
Lincolnshire Safeguarding Boards Scrutiny Sub-Group Update	Cllr Ron Oxby Chairman of the Sub Group	Member Report
Corporate Parenting Panel Update	Cllr David Brailsford Chairman of the Panel	Member Report
Theme Performance: Quarter 2	Sally Savage Chief Commissioning Officer – Children's	Performance Scrutiny
Re-procurement of SEND Home to School Transport	Anita Ruffle Group Manager – Passenger Transport Unit	Pre-Decision Scrutiny (Executive Councillor decision on 1 December 2015)
Financial Challenges Workshop 2pm – 4pm		

15 January 2016		
Item	Contributor	Purpose
Children's Services Budget 2015/16 and 2016/17	Debbie Barnes Executive Director of Children's Services	Budget Scrutiny
Proposal to close the Mablethorpe site of Monks' Dyke Tennyson College	Heather Sandy Chief Commissioning Officer - Learning	Pre-Decision Scrutiny (Executive Councillor decision on 29 January 2016)
2016/17 contract with Lincolnshire Community Health Services NHS Trust for Health Visiting, Family Nurse Partnership, School Nursing and Antenatal Weight Management	Charlotte Gray Commissioning Officer	Pre-Decision Scrutiny (Executive decision – date to be confirmed)
Outcomes from School Improvement Working Group	Cllrs Mrs Jackie Brockway and Sarah Dodds and Emma Olivier-Townrow Working Group Members	Member Report
Corporate Parenting Panel Update	Cllr David Brailsford Chairman of the Panel	Member Report
Exclusion Strategy	John O'Connor Children's Service Manager – Education Support	Status Report

4 March 2016		
Item	Contributor	Purpose
Review of the Council's Home to School Transport Policy in relation to Discretionary Grammar School Transport – Final Report	Tracy Johnson Senior Scrutiny Officer	Scrutiny Review Activity
Proposal to consider the potential closure of Saltfleetby CE Primary School (final decision)	John O'Connor	Pre-Decision Scrutiny (Executive Councillor decision on 18 March 2016)
School Performance 2015	Keith Batty Director of CfBT Education Services	Performance Scrutiny
Lincolnshire Safeguarding Boards Scrutiny Sub-Group Update	Cllr Ron Oxby Chairman of the Sub Group	Member Report
Theme Performance: Quarter 3	Sally Savage	Performance Scrutiny
Additional Item		

For more information about the work of the Children and Young People Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

COMMUNITY AND PUBLIC SAFETY SCRUTINY COMMITTEE

Chairman: Councillor Chris Brewis
 Vice Chairman: Councillor Linda Wootten

25 November 2015		
Item	Contributor	Purpose
Libraries Procurement – Award of Contract – EXEMPT APPENDICES	Sophie Reeve, Chief Commercial Officer	Pre-Decision Scrutiny (Executive 1 December 2015)
Youth Offending Update	Andy Cook, Head of Youth Offending Service	Update Report
Quarter 2 Performance – 1 July to 30 September 2015	Mark Housley, County Officer Public Protection; Tony McGinty, Consultant in Public Health; Nick Borrill, Deputy Chief Fire Officer	Performance Scrutiny
Fire and Rescue Statement of Assurance 2014/15	Nick Borrill, Deputy Chief Fire Officer	Update Report
Sitting as the Crime and Disorder Committee		
Integrated Offender Management	Mark Housley, County Officer Public Protection	Status Report
Financial Challenges Workshop 2pm – 4pm		

13 January 2016		
Item	Contributor	Purpose
Budget Proposals 2016/17	Michelle Grady, Assistant Head of Finance	Budget Scrutiny
Bespoke Business Advice Provided by Trading Standards on a Cost Recovery Basis	Sara Barry, Safer Communities Manager	Pre-Decision Scrutiny (Executive 2 February 2016)
Lincoln Prison Update	Peter Wright, Governor HMP Lincoln	Update Report
Joint Ambulance Conveyance Project	Nick Borrill, Deputy Chief Fire Officer	Update Report
Integrated Risk Management Plan	Nick Borrill, Deputy Chief Fire Officer	Consultation

9 March 2016		
Item	Contributor	Purpose
Future Options for Lincolnshire Archives	Tony McGinty, Consultant in Public Health	Pre-Decision Scrutiny (Executive 5 April 2016)
Lincolnshire Association of Local Councils (LALC)	Trisha Carter, Chief Executive LALC	Update Report
Annual Report of the Director of Public Health on the Health of the	Tony Hill, Director of Public Health	Update Report

9 March 2016		
Item	Contributor	Purpose
People of Lincolnshire 2015		
Libraries Update	Tony McGinty, Consultant in Public Health	Update Report
Quarter 3 Performance – 1 October to 31 December 2015	Mark Housley, County Officer Public Protection; Tony McGinty, Consultant in Public Health; Nick Borrill, Deputy Chief Fire Officer	Performance Scrutiny

For more information about the work of the Community and Public Safety Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

ECONOMIC SCRUTINY COMMITTEE

Chairman: Councillor Tony Bridges
Vice Chairman: Councillor Chris Pain

8 December 2015		
Item	Contributor	Purpose
Agreement of EU Funding Bids for Schemes that meet the Council's Priorities	To be confirmed	Pre-Decision Scrutiny (Executive Councillor Decision on 8 January 2016)
Theme Performance: Quarter 2	Justin Brown Enterprise Commissioner	Performance Scrutiny
Regeneration on the East West Link	Paul Wheatley Group Manager – Economic Development	Policy Development
LEP 25 Year Water Strategy	Ruth Carver Commissioning Manager (LEP)	Policy Development
Financial Challenges Workshop 1.00pm – 3.00pm		

12 January 2016		
Item	Contributor	Purpose
Budget Proposals for 2016/17	Andy Gutherson County Commissioner for Economy and Place Dave Simpson Technical & Development Finance Manager	Budget Scrutiny
Enterprise Commissioning Strategy – Sign Off	Justin Brown	Policy Development
Lincoln Castle Revealed – Update	Mary Powell Commissioning Manager (Tourism)	Performance Scrutiny
Coastal Town Team (including Mablethorpe)	Nicola Radford Senior Commissioning Officer (Regeneration Programmes) Paul Learoyd Lincs Wildlife Trust	Status Report
EU Funding Update	Susannah Lewis Principal Commissioning Officer (Funding)	Policy Development
Place Marketing – Involving the Private Sector	Jill McCarthy Principal Officer Growth	Status Report

23 February 2016		
Item	Contributor	Purpose
Agreement of Strategic Economic Plan for Greater Lincolnshire	To be confirmed	Pre-Decision Scrutiny (Executive Councillor Decision on 29 February 2016)
Adoption of the Outcomes of the Tourism Review	Mary Powell	Pre-Decision Scrutiny (Executive Councillor Decision on 31 March 2016)
Theme Performance: Quarter 3	Justin Brown	Performance Scrutiny
Impact of Transportation on Maximising Economic Growth (ITMEG) – Third Monitoring Update	Andy Gutherson	Scrutiny Review Activity

For more information about the work of the Economic Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

ENVIRONMENTAL SCRUTINY COMMITTEE

Chairman: Councillor Lewis Strange

Vice Chairman: Councillor Mrs Victoria Ayling

4 December 2015, 10.00am		
Item	Contributor	Purpose
Quarter 2 Performance – 1 July to 30 September 2015	Sean Kent, Group Manager Environmental Services	Performance Scrutiny
Low Carbon Heating Network – Progress Report	Sean Kent, Group Manager Environmental Services	Update Report
Financial Challenges Workshop 11 am – 1pm		

11 December 2015, 10.00am		
Flood and Drainage Management Scrutiny Committee		
Item	Contributor	Purpose
Raising Sea Banks – Wash Frontagers' Group	Stafford Proctor, Wash Frontagers' Group	Status Report
Louth and Horncastle Flood Alleviation Schemes Update	Deborah Campbell, Environment Agency	Update Report
Boston Barrier Update	Deborah Campbell, Environment Agency	Update Report
Black Sluice Catchment Update	Deborah Campbell, Environment Agency	Update Report
Capital Programme and Environment Agency Medium Term Plan	Mark Welsh, Flood Risk and Development Manager	Status Report
Investigations held under Section 19 of the Flood and Water Management Act 2010	Mark Welsh, Flood Risk and Development Manager	Update Report

29 January 2016, 10.00am – Venue: Mid UK, Caythorpe		
Item	Contributor	Purpose
Budget Proposals for 2016/17	Dave Simpson, Head of Finance	Budget Scrutiny
Climate Local Action Plan Annual Report	Doug Robinson, Sustainability Team Leader	Update Report
Water Recycling Centres Update (Ingoldmells, Spalding and Fishtoft)	Paul Dimpleby, Anglian Water	Update Report

26 February 2016, 10.00am		
Flood and Drainage Management Scrutiny Committee		
Item	Contributor	Purpose
Louth and Horncastle Flood Alleviation Schemes Update	Deborah Campbell, Environment Agency	Update Report
Investigations held under Section 19 of the Flood and Water Management Act 2010	Mark Welsh, Flood Risk and Development Manager	Update Report

For more information about the work of the Environmental Scrutiny Committee please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at Simon.Evans@lincolnshire.gov.uk

HEALTH SCRUTINY COMMITTEE FOR LINCOLNSHIRE

Chairman: Councillor Mrs Christine Talbot

Vice Chairman: Councillor Chris Brewis

16 December 2015		
Item	Contributor	Purpose
Child and Adolescent Mental Health Services – Commissioning	Andrew McLean, Children's Service Manager – Commissioning, Lincolnshire County Council	Status Report
Child and Adolescent Mental Health Services – Healthwatch Perspective	Sarah Fletcher, Chief Executive, Healthwatch Lincolnshire	Status Report
Lincolnshire East Clinical Commissioning Group - Update	Gary James, Accountable Officer, Lincolnshire East Clinical Commissioning Group	Update Report
Boston West Hospital	Sue Harvey, Matron, Boston West Hospital (Ramsay Healthcare)	Status Report
Joint Strategic Needs Assessment – Finalising Response to Consultation	Simon Evans, Health Scrutiny Officer and Working Group Members	Consultation
South Lincolnshire Clinical Commissioning Group Update	To be confirmed.	Update Report

20 January 2016		
Item	Contributor	Purpose
East Midlands Ambulance Service NHS Trust	Andy Hill, General Manager – Lincolnshire, East Midlands Ambulance Service.	Status Report
Lincolnshire Integrated Voluntary Emergency Services (LIVES)	Dr Simon Topham, Clinical Director, Lincolnshire Integrated Voluntary Emergency Service Paul Martin, HQ Manager and Treasurer, Lincolnshire Integrated Voluntary Emergency Service Stephen Hyde, Marketing and Fundraising Officer, Lincolnshire Integrated Voluntary Emergency Service	Status Report

20 January 2016		
Item	Contributor	Purpose
Lincolnshire Cancer Strategy	Sarah-Jane Mills, Director of Planned Care and Cancer Services at Lincolnshire West Clinical Commissioning Group	Status Report
Lincolnshire Recovery Programme Board	Jim Heys, Locality Director NHS England – Midlands and East (Central Midlands) Jeff Worrall, Portfolio Director, NHS Trust Development Authority	Status Report
Butterfly Hospice, Boston.	To be confirmed	Status Report

17 February 2016		
Item	Contributor	Purpose
United Lincolnshire Hospitals NHS Trust Portfolio Improvement Programme	To be confirmed	Update Report
United Lincolnshire Hospitals NHS Trust – Pharmacy Services	Colin Costello, Chief Pharmacist, United Lincolnshire Hospitals NHS Trust	Update Report
Universal Health – GP Provision in Lincolnshire	Dr John Brewin, Chief Executive, Lincolnshire Partnership NHS Foundation Trust	Status Report
Adult Psychology Service – Developments in Provision	Dr John Brewin, Chief Executive, Lincolnshire Partnership NHS Foundation Trust	Status Report
Arrangements for Consideration of Quality Accounts 2015-2016	Simon Evans, Health Scrutiny Officer.	Status Report

For more information about the work of the Health Scrutiny Committee for Lincolnshire please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at Simon.Evans@lincolnshire.gov.uk

HIGHWAYS AND TRANSPORT SCRUTINY COMMITTEE

Chairman: Councillor Michael Brookes
 Vice Chairman: Councillor Andrew Hagues

Financial Challenges Workshop 2 – 4 p.m. 1st December 2015

<i>14 December 2015</i>		
Item	Contributor	Purpose
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report
Winter Maintenance Update	David Davies, Principal Maintenance Engineer	Update Report
Customer Satisfaction – Quarter 2 2015-16	Steve Willis, Chief Operating Officer, Development Services	Performance Scrutiny
Civil Parking Enforcement Mid-Year Report 2015/16	Mick Phoenix, Parking Manager	Update Report
Sponsorship of Roundabouts	Paul Little, Network Manager North	Update Report
Permit Schemes	Paul Rusted, Infrastructure Commissioner	Status Report
Highways Asset Management Policy	Mike Coates, Highways Assessment & Lincs Laboratory Manager	Pre-decision Scrutiny

<i>18 January 2016</i>		
Item	Contributor	Purpose
Winter Maintenance Update	David Davies, Principal Maintenance Engineer	Update Report
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report
Lincolnshire Highways Alliance	Paul Rusted, Infrastructure Commissioner	Performance Scrutiny
Budget Proposals 2016/17	Dave Simpson, Assistant Head of Finance	Budget Scrutiny
Grantham Transport Strategy	Satish Shah, Network Manager South	Status Report
Enhancing our Users' Experience	Satish Shah, Network Manager South	Status Report

7 March 2016		
Item	Contributor	Purpose
Winter Maintenance Update	David Davies, Principal Maintenance Engineer	Update Report
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report

For more information about the work of the Highways and Transport Scrutiny Committee please contact David Hair, Member Services Manager, on 01522 552102 or by e-mail at davidr.hair@lincolnshire.gov.uk

VALUE FOR MONEY SCRUTINY COMMITTEE

Chairman: Councillor Mrs Angela Newton
 Vice Chairman: Councillor Mrs Jackie Brockway

24 November 2015		
Item	Contributor	Purpose
Serco Contract Performance	Judith Hetherington-Smith, Chief Information and Commissioning Officer	Performance Scrutiny
Council Business Plan Quarter 2	Jasmine Sodhi, Performance and Equalities Manager	Performance Scrutiny
Treasury Management Performance Quarter 2	Karen Tonge, Treasury Manager	Performance Scrutiny
Corporate Health & Safety Annual Report 2014-15	Fraser Shooter, Health & Safety Team Leader	Annual Report
Financial Challenges Workshop 2 – 4 p.m. 24th November 2015		

26 January 2016		
Item	Contributor	Purpose
Budget Proposals 2016/17	David Forbes, County Finance Officer	Budget Scrutiny
Assessment of Financial Risk	David Forbes	Status Report
Serco Contract Performance	Judith Hetherington-Smith	Performance Scrutiny

22 February 2016		
Item	Contributor	Purpose
2015/16 Council Business Plan Quarter 3	Jasmine Sodhi	Budget Scrutiny / Performance Scrutiny
Treasury Management Performance Quarter 3	Karen Tonge	Performance Scrutiny
Serco Contract Performance	Judith Hetherington-Smith	Performance Scrutiny
Property Services update	Kevin Kendall, Chief Property Officer	Update Report

For more information about the work of the Value of Money Scrutiny Committee please contact David Hair, Member Services Manager, on 01522 552080 or by e-mail at davidr.hair@lincolnshire.gov.uk

Task and Finish Group Review Activity

(as at 18 November 2015)

Current Reviews

Committee	Task & Finish Group	Next Meeting(s)	Completion Date
Children and Young People Scrutiny Committee	Review of the Council's Home to School Transport Policy in relation to Discretionary Grammar School Transport Membership; Councillors CJTH Brewis, Mrs J Brockway, CED Mair, DC Morgan, Mrs M J Overton MBE, Councillor Mrs C A Talbot, WS Webb, P Wood and R Wootten.	9 December 2015 17 December 2015 14 January 2016 28 January 2016 9 February 2016	4 March 2016

All completed review reports to be approved by parent scrutiny committee before consideration at a meeting of the County Council's Executive.

Working Group Activity

(as at 18 November 2015)

Committee	Working Group	Meeting Date(s)	Notes (if Any)
Children and Young People Scrutiny Committee	School Improvement	Reporting back to the Committee on 15 January 2016	The Working Group comprises Councillors Mrs Jackie Brockway and Sarah Dodds, and Mrs Emma Olivier-Townrow.
Economic Scrutiny Committee	Tourism Review	18 November 2015	The Working Group comprises Councillors Bob Adams, Tony Bridges and Mrs Jackie Brockway.
Health Scrutiny Committee for Lincolnshire	Joint Health and Wellbeing Strategy – Theme Dashboard and Annual Assurance Report	One meeting to be arranged.	The Working Group comprises Councillors Mrs Christine Talbot, Chris Brewis, Jackie Kirk (Lincoln City), Steve Palmer, Judy Renshaw and Mrs Sue Wray.